

**University of Colorado at Boulder Libraries
Senior Instructor One Semester Differentiated Workload**

Name: _____

_____ I do not intend to use my One Semester Differentiated Workload.

_____ I wish to defer my One Semester Differentiated Workload.

A faculty member may defer taking a one semester differentiated workload. If leave is not taken after the second year, the faculty member will forfeit his/her priority position over another faculty member for a one semester differentiated workload.

_____ I intend to use my One Semester Differentiated Workload during the coming year.

The preferred dates are: from _____ to _____ .

Proposal: Please attach a narrative of your proposal to this form.

First Level Evaluator: _____ **Date:** _____

Second Level Evaluator: _____ **Date:** _____

Associate Dean: _____ **Date:** _____

Comments: _____ **Date:** _____

Dean of the Libraries: _____ **Date:** _____